



Lunenburg Public Schools

Loxi Jo Calmes
Superintendent of Schools

MEETING NOTICE

SCHOOL COMMITTEE MEETING
Wednesday, July 1, 2015
Town Hall
Meeting 7:00 p.m.

Minutes

School Committee
Gregory Berthiaume

Colleen Shapiro
Heather Sroka
Wendy Bertrand

Guests

Superintendent
Loxi Jo Calmes

Recording Secretary
Liz Petersen

Student Representative
Sophia Holman

Call to Order- the meeting was called to order at 7:00 pm by Dr. Berthiaume.

Review and Approve Warrants- warrants were on the table for signature, no line item transfers were presented. Superintendent Calmes presented a list of FY15 encumbrances for approval so the funds remain available for goods and services purchased through June 30, 2015. FY16 funds are for purchases beginning July 1, 2015.

Review and Approve Minutes- Minutes put forth for the June 17, 2015 regular session were approved by the committee.

Superintendent's Report- Electrical shutdown that was to take place at LHS today was hampered by weather. The work is rescheduled to July 6, and will hamper Extended Day and FLLAC summer program scheduling. Parents have been notified via the electronic notification system and FLLAC families have been notified as well. Grades PK-2 and 6-12 transition teams worked today at the Primary School for a ½ day. Will work together again in August. Preparing FAQ's for staff and parents/guardians were discussed. Purpose of the teams is to ensure a smooth transition for all students and families.

Building and Superintendent's offices are working diligently to close out FY15 and start processing FY16 orders.

Classrooms and offices are being cleaned, asbestos abatement happening at THMS.

Ms. Lisa Bakaysa hired as a grade 5 teacher. Previously she was employed as a classroom teacher for four years in the Newton Public schools, as well as having a counseling background and degree.

Student Representative's Report - No report

School Building Committee Report – No report

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Old Business-

- a. School Choice: Grade 7 – Superintendent Calmes recommending 3 choice slots, same for grade 5 (3 choice slots). These grades appear to have a reduction in students and were smaller in size. This decision would not allow for accepting new students to these classes (no class size change) but rather extend the opportunity to students in each grade level who will be moving out of town but would prefer to stay in our district. Will be tracking the number of students taking advantage of this opportunity to ensure it makes sense to open this number of slots with the building project and potential new students incoming. Superintendent Calmes sees this as a manageable risk. Both 5th and 7th grade classes will remain at 116 students. Motion made to accept the Superintendent's recommendation by Ms. Shapiro, seconded by Ms. Sroka. **Vote: Unanimous**
Ms. Sroka expressed concern that parents may think if they move to another town that they could possibly choose their children back to our district at any point in time, which is not the correct process.

New Business-

- a. Superintendent Goals - Dr. Berthiaume asked for discussion and thoughts from the committee.
Goal #1: This is a community service learning goal which is a two year goal, there will be one more year left before this is fully addressed.
Goal #2: Create comprehensive curriculum maps in history/social studies and ELA, with math and science in the year to follow. This will ensure our curriculum stays in line with state guidelines and common core.
Goal #3: Professional practice goal. Goal adapted to have fewer weekly drop in meetings within the schools when there are greater scheduling challenges for the Superintendent . Teachers are unaware that meetings will happen. Trying for an average of 6 visits a week.
Goal #4 – District improvement goal. Managing rational transition goals while keeping a good timeline, in regards to staffing needs, hiring, and goals so by spring when the timeline is shorter, everything is running smoothly. Work will reach the point of substantial finishing by spring, so that trainings and orientations can begin. One item that still needs to be addressed is technology. Superintendent Calmes relayed that this process is the beginning, and they will add on where needed to move forward with the District Improvement goal.
- b. Donation of \$5,000 from Wynter Wyman Company for technology. Ms. Ruth Dufresne spearheaded this donation effort as she is employed by this company. Acknowledged Maki writing contest and Maki foundation with focus on safety and scholarships to our district's students for continued community partnership. Motion made to thank both of these companies/foundations by Ms. Shapiro, seconded by Ms. Sroka. **Vote: Unanimous**
Turkey Hill Family Lions Club partnering to raise the \$54,000 needed to move forward with the THMS playground. A beginning donation of \$25,000 was anonymously donated towards this effort. Lions Club will be having hot dogs, bake sale and donation box at the July 6 band concert to benefit the playground fund. Ava Anderson online fundraising happening too that can be accessed from the district's main webpage.

Public Comment- None

Reports-

- a. Finance Committee- has not met
- b. School Councils-have not met
- c. PTO - has not met
- d. Policy Sub-Committee- has not met
- e. Capital Planning Committee- has not met
- f. Wellness Advisory Committee- has not met
- g. PAC/SAL- has not met
- h. Reuse Committee- has not met
- i. Transition/Reconfiguration- has not met
- j. Diversity Advisory Committee- has not met
- k. Start Time Sub-Committee-has not met

Topics for Future Discussion-

- a. District Improvement/Strategic Plan-The committee discussed and planned a workshop to be held On August 13th at 7pm at T.C. Passios which will include information on the school department master plan.

- b. One-to-One Computing/Technology Plan-will be discussed at a future time. Likely in fall.
- c. Update School Department Master Plan/Capital Plan-will be discussed at August 13th workshop.

Adjournment- Ms. Shapiro motioned to adjourn the meeting at , seconded by Ms. Sroka.

Vote: Unanimous